

IFDA - New England Chapter Board Meeting: November 2014 Minutes

Meeting Minutes

Meeting Date, Time: November 6th, 2014, noon – 2 pm (approximately)

Meeting Place: Boston Design Center – Third Floor Lounge

<u>TOPIC/TIME</u>	<u>DISCUSSION</u>	<u>FOLLOW-UP/ACTION</u>
Meeting begins		Meeting started 12:30 pm
Attendance		Karen, Rob, Bob, Jen, Christine, Peter, Vivian, Gary, Rose Ann, Dianne in attendance; Al and Jane excused
Acceptance of meeting agenda		Accepted
Acceptance of IFDA-NE Board Meeting Minutes	Board Meeting Minutes from October 2014	Accepted
<u>Treasurer's Report –</u> <u>Gary Rousseau</u> Projected Balance as of 11/6/14: \$29,788.00	Writing Workshops - \$1267 profit (need to collect \$100 from one attendee – C. Fucca) DLF event, in Sept - \$350 advertising expense \$1300 profit from Membership and Awards dinner Rebates from Headquarters: \$172.00 (9-2014) \$230.00 (10-2014) Expenses upcoming include the the Design Hall of Fame table for 10, the Holiday Party and other expenses to be reviewed at our November meeting.	Sent \$600 4 th Qtr. Invoice To Poggenpohl 1 outstanding Membership Premium Book payment – New England Shutter Mills - \$75 – Gary has contacted and will contact again Expenses paid (recent): \$1000 to IFDA Educ. Fund USPS; \$96 PO Box renewal for 6 months Holiday Party: Deposit to Endicott Estate, \$1700, plus \$50 bartender deposit December mtg deposit to Scarlett Oak Tavern - \$100

<p style="text-align: center;"><u>Membership</u></p> <p><u>Rob Henry and Vivian Robbins</u></p> <p>Current membership: 124 Prof. Members as of 11-06</p>	<p>Rob: Members who pay the full price of membership, will have their membership take effect officially in January 2015.</p> <p>Vivian reported on the latest results from surveys done at the Membership Dinner in October;</p> <p>Educational Programs of interest to interior design members: lighting, kitchen design and products, furniture, color</p> <p>Other topics requested: social media, the ability to network</p> <p>Vote Taken on Motion: To open up Constant Contact emails to non-members in 2015</p>	<p>Confirmed by Jennifer Jones at Headquarters.</p> <p>Event for 2015; speed networking – Rob said that was popular when done in the past.</p> <p>Vote: Unanimous Need to identify which 2015 events will be member-only and which will be open to all</p>
<p style="text-align: center;"><u>Programming</u></p> <p><u>Jen Driscoll</u></p>	<p>Ad for Designer Showcase winners is in the November-December 2014 issue.</p> <p>Coordinating the next two events: Chef Bill at Siematic in Boston for the November event; talking with Bill about the menu and details on ovens and cooktops that will be available for the Chef Bill demos.</p> <p>Holiday Party is shaping up well at the Endicott Estate in Dedham; ticket prices: \$95 for members,</p>	

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<p><u>Hospitality</u></p> <p><u>Dianne Ramponi</u></p>	<p>Dianne to start recording who signs up for events and then doesn't attend.</p>	
<p><u>Technology/Communications –</u> <u>Karen, working with Amy</u></p>	<p>Headquarters newsletter submission due on Nov. 19th –</p>	<p>Karen to complete</p>

<p><u>Community Relations</u></p> <p>Christine Kay</p>	<p>Planning for the Holiday Party with support for the Ronald McDonald House; details underway with Jen.</p> <p>The director of the Ron. McD is expected to speak at the Holiday Party.</p>	
<p><u>Industry Communication of Events – Bob Grossman</u></p>	<p>Please send Bob any updates.</p>	
<p><u>Future Directions</u></p> <p><u>Peter Griffin</u></p>		
<p>President’s Report</p>	<p>We are no longer going to be offered meeting space for our board meetings at the Design Center.</p> <p>Also, should we have a new meeting time, if it’s hard for people to arrive at noon?</p>	<p>Bob Grossman to pursue Reflex Lighting’s conference room, which is nearby the Design Center.</p> <p>Update on Nov. 21 – Bob has secured the new space for our January 8th meeting – thanks Bob!!</p> <p>Discussion determined that we will keep the 12 noon arrival time for board meetings.</p>
<p>Other discussion</p>	<p>Karen has been working on finding new candidates for open board positions and expects to have Amy send out notification of nominees to the membership in December.</p> <p>Karen to provide and update board position details, when only short descriptions are provided by headquarters,.</p>	
<p>Meeting Adjourned</p>		<p>Regular business meeting adjourned at 2:20 pm</p>

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