

IFDA - New England Chapter Board Meeting: October 2014 Agenda

Meeting Minutes

Meeting Date, Time: October 2nd, 2014, noon – 2 pm (approximately)

Meeting Place: Wolfers Lighting, Allston, MA

<u>TOPIC/TIME</u>	<u>DISCUSSION</u>	<u>FOLLOW-UP/ACTION</u>
Meeting begins		Meeting started 12:25 pm
Attendance		Karen, Rob, Bob, Jen, Christine in attendance; Peter, Vivian, Al, Gary, Dianne, Rose Ann, Dianne, Jane excused
Acceptance of meeting agenda		Accepted
Acceptance of IFDA-NE Board Meeting Minutes	Board Meeting Minutes from September 2014	Accepted
<p style="text-align: center;"><u>Treasurer's Report –</u></p> <p style="text-align: center;"><u>Gary Rousseau</u></p> <p>Balance as of 9/30/14: \$36,424.00, which includes the rebates from headquarters.</p>	<p>Gary is on vacation; full report at the next meeting</p> <p>Expenses upcoming include the the Design Hall of Fame table for 10, the Holiday Party and other expenses to be reviewed at our November meeting.</p> <p>Gary: there were approximately \$14,000 worth of re-bates received by the NE chapter,</p> <p>This dollar figure represents the percentage of membership dues that our chapter receives from each of our members.</p>	

<p style="text-align: center;"><u>Membership</u></p> <p><u>Rob Henry and Vivian Robbins</u></p> <p>Current membership: 123 Prof. Members as of 10-24</p>	<p>Rob: There are at least 5 new members signing up at the \$150 rate for the remainder of 2014.</p> <p>Vivian, to report at the November meeting on the details of contacting the existing membership about their interest in renewing; who has been attending events and who has not.</p> <p>To consider from earlier this year: Jennifer: create a Junior level Membership and also an ambassador program Jane: focus on emerging young professionals;</p> <p>Karen has not created a committee for membership; something to consider for 2015</p>	
<p style="text-align: center;"><u>Programming</u></p> <p><u>Jen Driscoll</u></p>	<p>Louis Postel Writers Workshop: We have had considerable new member interest – more non-members attended than members. The BDC posed problems in their showcasing this event; at Designer Tile event, the BDC advertised the event at no cost, and there were other difficulties. Jennifer addressed these!</p> <p>Designer Showcase winners chosen; vendors participating in Membership dinner (Rob) over 15. Some participants from last year have conflicts this year.</p> <p>Expect good turnout and high interest in Designer Showcase winners. Some categories did not have enough entries, so moving</p>	

	<p>two entries to other categories with approval of those being moved. No student entries this year.</p> <p>Coordinating the next two events: Chef Bill at Siematic in Boston for the November event; talking with Bill about the menu and details on ovens and cooktops that will be available for the Chef Bill demos.</p> <p>Holiday Party is shaping up well at the Endicott Estate in Dedham; review details and costs at the November meeting.</p>	
<p><u>Hospitality</u> <u>Dianne Ramponi</u></p>	<p>Will report at next meeting;</p>	
<p><u>Technology/Communications –</u> <u>Karen, working with Amy</u></p>	<p>Amy is working on announcement schedule for the remainder of the year; newsletter to go out at the end of October</p>	
<p><u>Education and Education</u> <u>Foundation</u> <u>Jane Toland</u></p>	<p>Grants – Jane applied for one grant and we are approved for \$1000; the grant receipt depends on the completion of the paperwork.</p> <p>Review of Career Day to be at the next meeting and a write-up was included in the most recent</p>	<p>Jane to complete paperwork for receipt of the grant from the Educational Foundation</p>

	newsletter.	
<u>Sponsorship</u> <u>Rose Ann Humphrey</u>	Sponsor updates: Rose Ann to update us at the November board meeting	
<u>Community Relations</u> Christine Kay	Planning for the Holiday Party with support for the Ronald McDonald House; details underway with Jen.	
<u>Industry Communication of Events – Bob Grossman</u>	Please send Bob any updates.	
<u>Future Directions</u> <u>Peter Griffin</u>		
President's Report	<p>Karen updated the board on the Sept. IFDA International Meeting in Philly; asked that the board consider the following:</p> <p>In 2015, to participate in the "Take A Seat" program – details to follow – coordinating with other chapters to auction chairs designed by IFDA members; proceeds to go to charity as well as to the chapter. Jen to coordinate.</p> <p>Considerations for next year: Reduce the member fees for events in 2015 (and also for the remainder of events this year, where possible);</p> <p>Look at the budget and start considering finding a nationally-known speaker for an event next year</p>	
Other discussion	Open positions for the board to be reported on at the next meeting;	

Other discussion	Open positions for the board to be reported on at the next meeting; candidates for many of the positions are being contacted, with an update at the next meeting.	
Meeting Adjourned		Regular business meeting adjourned at 2:05 pm